



Vina
Groundwater Sustainability Agency
Agenda Transmittal

Agenda Item: 6.2

Subject: Budget Considerations for FY 24/25

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Meeting Date: May 8, 2024

Regular Agenda

Department Summary:

The Vina Groundwater Sustainability Agency (GSA) developed a comprehensive Five-Year Budget that details the anticipated costs associated with achieving compliance under the Sustainable Groundwater Management Act (SGMA). This budget includes operational costs related to the Vina GSA and costs for implementing the Groundwater Sustainability Plan (GSP). The budget forecasts included in the Final Fee Report identified an estimated revenue need for the Fiscal Year 2024/25 at \$495,250 without taking into consideration the Sustainable Groundwater Management (SGM) Grant Program funds. The budget includes costs for GSA Administration such as personnel, office expenses, professional services, Assessor's Office fees, legal expenses, and a contingency reserve.

At the June 2024 meeting, the Vina GSA Board will be considering and adopting the FY 24/25 Budget; therefore, guidance from the Board is sought on specific line items that are crucial for maintaining robust operations and compliance. These include litigation services, ongoing professional services outside of SGM grant projects, and a contingency reserve.

Fiscal Impact: None

Requested Action: Provide direction to staff on specific line items including litigation services, ongoing professional services, and contingency reserve.

VINA SUBBASIN GROUNDWATER SUSTAINABILITY AGENCY				
Fiscal Year 2024/2025 Fee Study Budget and Proposed Adjustments				
May 8, 2024				
	FY 23/24 Budget	FEE STUDY Revenue Projections for FY 24/25	Adjustments (Recommended)	Notes
EXPENSES				
Cost Category-GSA Admin.				
Professional Services - Admin.				
Professional Audit Services (every 2 years, 21-22, 22-23)	\$5,000	\$5,000	\$7,500	The cost for outside audit services has increased from \$5,000 to \$7,500, future years anticipate \$10,000
Financial Services	\$2,500	\$2,500	\$2,500	
Legal Services	\$20,000	\$50,000	\$25,000	Legal services for Board meeting attendance and Fee Study review have historically been approximately \$20,000; proposed expense anticipates increase in hourly rate and Fee Study review/guidance
Program Manager (w/County management)	\$60,000	\$110,000	\$110,000	
Professional Services - Admin. Sub-total	\$87,500	\$167,500	\$145,000	
Office Expense				
Bank Fees	\$250	\$250	\$0	No bank fees, using County's financial system
Insurance	\$2,000	\$2,000	\$2,000	
Outreach (per education and outreach plan)	\$0	\$10,000	\$0	Covered by SGM grant
Website	\$2,000	\$2,000	\$2,000	
Supplies	\$2,000	\$2,000	\$2,000	
Office Expense Sub-total	\$6,250	\$16,250	\$6,000	
Professional Services - GSP Implementation	\$0	\$25,000	\$25,000	Propose allocating funds for professional consultant services outside of SGM grant funded project activities, i.e., consultant for tax roll preparation
Legal Defense Reserve	\$100,000	\$50,000	\$140,000	Estimates for litigation services range from \$60,000 to \$120,000 (range provided by legal counsel); additional \$20,000 for a total of \$140,000 covers anticipated overage from FY23/24
County Tax Roll Fee Support	\$9,000	\$9,000	\$9,000	
Contingency (10%)	\$0	\$26,775	\$0	No contingency has been added.
GSA Admin. Sub-total	\$202,750	\$294,525	\$325,000	
Cost Category-SGMA Compliance				<i>The Budget presented for adoption in June will incorporate anticipated revenues and expenses for the SGM grant projects and compliance line items</i>
Annual Reporting (with continued DWR monitoring)	\$0	\$40,000	\$0	Covered by SGM grant
Five Year GSP Update w/Modeling Calibrations	\$0	\$50,000	\$0	Covered by SGM grant
Surface-GW Interaction Modeling	\$0	\$25,000	\$0	Covered by SGM grant
GSA Coordination & Outreach (w/in and between GSAs)	\$0	\$30,000	\$0	Covered by SGM grant
Data Management System Maintenance	\$0	\$5,000	\$0	Covered by SGM grant
Long Term Financial Planning/Fees	\$65,000	\$12,500	\$87,000	Estimated outside direct costs that are not currently covered by previous fees collected and SGM grant funds; SGMA grant covers \$80,000 of Fee Study costs; direct costs include targeted landowner outreach notifications and public hearing mailings
Grant Procurement	\$0	\$10,000	\$0	Covered by SGM grant
Contingency (8%)	\$0	\$13,800	\$0	No contingency has been added.
SGMA Compliance Sub-Total	\$65,000	\$186,300	\$87,000	
TOTAL EXPENSES	\$267,750	\$480,825	\$412,000	
Inflation (3%)		\$14,425	\$12,360	
Total Operational Budget	\$267,750	\$495,250	\$424,360	
Fee/Accessible Acre (174,327 acres)	\$1.54	\$2.84	\$2.43	

Table 4: VINA GSA - Long Term Funding Fee Project
Updated Five-Year Revenue Projections - GSA Operational Budget (assuming NO DWR SGMA Implementation Grant Funds)

5-Year GSP Implementation Inflation Adjustment	0%	3%	3%	5%	5%
Proposed	Year 1	Year 2	Year 3	Year 4	Year 5
Cost Category-GSA Admin.	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28
Professional Services - Admin.					
Auditor	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Financial Services	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Legal Services	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Program Manager (w/County management)	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000
Professional Services - Admin. Sub-total	\$167,500	\$167,500	\$167,500	\$167,500	\$167,500
Office Expense					
Bank Fees	\$250	\$250	\$250	\$250	\$250
Insurance	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Outreach (per education and outreach plan)	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Website	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Supplies	\$5,000	\$2,000	\$1,500	\$1,500	\$1,500
Office Expense Sub-total	\$19,250	\$16,250	\$15,750	\$15,750	\$15,750
Professional Services - GSP Implementation	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Legal Defense Reserve	\$100,000	\$50,000	\$30,000	\$30,000	\$30,000
County Tax Roll Fee Support	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Contingency (10%)	\$32,075	\$26,775	\$24,725	\$24,725	\$24,725
GSA Admin. Sub-total	\$352,825	\$294,525	\$271,975	\$271,975	\$271,975
5-Year GSP Implementation Inflation Adjustment	0%	3%	3%	5%	5%
Cost Category-SGMA Compliance	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28
Annual Reporting (with continued DWR monitoring)	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Five Year GSP Update w/Modeling Calibrations	\$50,000	\$50,000	\$50,000	\$50,000	\$40,000
Surface-GW Interaction Modeling	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
GSA Coordination & Outreach (w/in and between GSAs)	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Data Management System Maintenance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Long Term Financial Planning/Fees	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500
Grant Procurement	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Contingency (8%)	\$13,800	\$13,800	\$13,800	\$13,800	\$13,000
SGMA Compliance Sub-Total	\$186,300	\$186,300	\$186,300	\$186,300	\$175,500
TOTAL VGSA Administration (w/inflation adjustment)	\$352,825	\$303,361	\$288,294	\$301,892	\$315,491
TOTAL VGSA SGMA Compliance (w/inflation adjustment)	\$186,300	\$191,889	\$197,478	\$206,793	\$203,580
TOTAL VGSA Operational Budget	\$539,125	\$495,250	\$485,772	\$508,685	\$519,071