



Stakeholder Advisory Committee (SHAC)

April 27, 2022, 9:00 a.m. to 10:30 a.m.
Location: Online Meeting Only Via Zoom

This meeting is being conducted via teleconference in accordance with Executive Order N-25-20 and N-29-20. Members of the public may virtually attend the meeting remotely using the ZOOM platform.

ACCESSING THE ONLINE MEETING

The public may listen to and/or participate in the Vina Stakeholder Advisory Committee (SHAC) Meetings via landline or mobile telephone or via computer, with both video and audio enabled or audio only. Here are two methods for joining the meeting:

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<https://us02web.zoom.us/j/82598978298>

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Comments are limited to one comment, per item, per attendee and are to be no more than three (3) minutes in length.



Stakeholder Advisory Committee (SHAC)

April 27, 2022, 9:00 a.m. to 10:30 a.m.

Location: Online Meeting Only Via Zoom

MEETING AGENDA

1. ROLL CALL

2. BUSINESS FROM THE FLOOR

The public and SHAC members will have an opportunity to comment on items not on the agenda and that are relevant to the SHAC. Committee members and Management Committee staff are not required to respond to any issues raised during the public comment period. Commenters are asked to respect differing perspectives and to keep remarks within three minutes.

3. REVIEW AND CONSIDERATION OF APPROVAL OF THE REDLINE REVISIONS TO SHAC CHARTER PER THE VINA GSA BOARD'S APPROVAL OF SHAC RECOMMENDATIONS FOR CHANGES TO SHAC PROCEDURES (Kelly Peterson, Management Committee)

This item may include a SHAC recommendation to the GSA Board.

4. INTRODUCTION TO GSA ADMINISTRATION AND FINANCING OPTIONS (Presentation, Kamie Loeser, Management Committee)

This item may include a SHAC recommendation to the GSA Board.

5. MANAGEMENT COMMITTEE UPDATE (Verbal Report - Kamie Loeser, Vina GSA Administrator)

a. Executive Order N-7-22

6. ADJOURNMENT

The Committee will adjourn to their next meeting on May 25, 2022 at a location to be confirmed at this meeting.



Vina
Groundwater Sustainability Agency
Stakeholder Advisory Committee Meeting

Agenda Item: 3

Subject: Amendments to the SHAC Charter

Contact: Kelly Peterson

Meeting Date: 4-27-22

Regular Agenda

Department Summary:

At its 4/20/22 meeting, the Vina GSA Board reviewed and considered the Vina GSA Stakeholder Advisory Committee's (SHAC) detailed discussion and recommendations (see Attachment 1) regarding the review of the current purpose, structure, and protocols of the SHAC Committee and meeting process. By a unanimous vote, the Board approved SHAC's recommendations to amend the SHAC Charter as follows:

1. Establish a traditional meeting format of appointing a Committee Chair and Vice-Chair each year.
2. Require a quorum of at least 6 out of the 10 members of the Committee in attendance to conduct a meeting.
3. Establish a simple majority voting process that require a vote of the majority of those members in attendance, not the majority of the entire SHAC membership.
4. Prepare action only minutes with the provision that meeting recordings are available to the public on the website and that the SHAC staff reports to the Board provide an overview of the meeting/recommendations and identify any areas of agreement or disagreement.

At today's meeting, the SHAC will review a redlined version of the Charter (Attachment 2) that contains the above revisions.

Fiscal Impact: None

Staff Recommendation: That the SHAC provide comments and possible recommendations to the Board.

Item 3 - Attachment 1

Vina GSA Stakeholder Advisory Committee (SHAC) 3/15/22 Meeting Recommendation on SHAC Processes

The Vina GSA Stakeholder Advisory Committee (SHAC) met virtually on 3/15/22. A quorum was met with 8 of 10 members present. The backup material for this item which was provided to the SHAC prior to the meeting is available on the Vina GSA website at <https://www.vinagsa.org/files/4ddd2db3f/SHAC+3-15-21+Agenda+and+Reports.pdf>

Following is a more in depth summary of the discussions related to SHAC's review of the current SHAC structure and processes and discussions related to their recommendations to the Vina GSA Board regarding the Board's eventual potential changes to the SHAC Charter regarding how the SHAC functions.

The intent of this discussion with the SHAC was to work on framing up a recommendation for the GSA Board on potential changes to the SHAC Charter based on earlier and feedback the Management Committee has heard.

Previously, work by the SHAC has been focused on GSP development. Now however, we have now moved into a new phase where the focus is on GSP implementation. The SHAC previously used a facilitator; however, that is no longer the case. Many elements of the SHAC's Charter (please see attached copy) should now be updated given these changes. Staff shared in a discussion with the SHAC to look at its structure and processes relating to how it functions given this new phase and the limited resources of staff as the start of the discussions for potential changes to the charter.

In this report the Management Committee is presenting details of the discussions held by the SHAC in March and asking the Board for direction on which areas they would like staff to work towards in draft revisions to the Charter and which SHAC suggestions to incorporate. Draft revisions to the SHAC's Charter will then be made by staff and discussed with the SHAC at their next meeting with the intention of obtaining a recommendation from the SHAC to the Board on changes. Those SHAC recommendations will be brought back to the Board for an ultimate decision in final changes to the Charter.

Based on SHAC input, the Management Committee is also providing the Board input on what level of service they can provide. The Board can also discuss how other tasks above and beyond what the Management Committee can provide may be addressed.

The Management Committee provided the SHAC with a list of topical SHAC processes and how these processes were conducted through 2021 along with guiding questions intended to help a discussion of the SHAC's and Management Committee's perspectives on future processes and how those may be accomplished with the resources available. A traditional committee format consisting of the following items was presented by staff to the SHAC to help frame the discussion based on what staff has seen with other committees they work with.

Traditional Committee Format:

1. Establish a Chair / Vice Chair

2. Require a Quorum of Seated Members for Meetings
(i.e., 6 or more of the 10 seated members must attend, the quorum is not established only on members in attendance)

3. Establish Simple Majority Rule Voting Procedures
Motions, seconds, public comment and then Board discussion and votes i.e., Rosenberg’s Rules of Order

4. Provide Meeting Minutes
 - Staff Develops Action minutes (edits to mtg. minutes approved through simple majority rule voting procedures)

 - Recordings of meetings provided on website

 - Staff reports provided to the GSA Board for SHAC recommendations
 - o Overview of recommendations

 - o Areas of agreement/disagreement with names identified

1. Establish a Chair / Vice Chair

Those in favor: 6	Sohnrey, Lewis, Parsley, Geopp, Markey and Smith
Those not in favor: 0	None
Those unclear or undecided: 2	Brobeck, Dawson

2. Require a Quorum of Seated Members for Meetings

(without 6 members in attendance meeting isn’t held)

Those in favor: 7	Sohnrey, Lewis, Parsley, Dawson, Geopp, Markey and Smith
Those not in favor: 0	None
Those unclear or undecided: 1	Brobeck

3. Establishing Simple Majority Rule Voting Procedures

Those in favor: 6	Sohnrey, Lewis, Parsley, Geopp, Markey, Smith
Those not in favor: 1	Dawson
Those unclear or undecided: 1	Brobeck

Dawson: Had questions about how decisions are made by the Board and if Board decisions are automatically aligned with the SHAC recommendations. She wanted to know how the Board considers SHAC recommendations and how other committees consider their advisory committee’s recommendations. Staff explained how other committees work and also explained that the GSA Board

does consider SHAC recommendations, but as the ultimate decision making body, if the Board does not align its vote with the recommendation of the SHAC it must state why.

4. Meeting Minutes

(Action minutes, recording of meetings online and detailed Board reports with over view of recommendations and summaries including areas of agreement and disagreement by name)

Those in favor: 5	Sohnrey, Parsley, Markey, Smith, Lewis
Those with concerns: 3	Geopp, Brobeck, Dawson

Lewis: Should be referred to meeting minutes, were previous issues with approval of minutes before being presented to the GSA, questioned about dictation options available.

Brobeck: He appreciates the detail in printed form, it keeps it transparent for him and other member of the public, simple minutes of other groups are frustrating, strongly suggests keeping as is, but could remove time stamps as they are maybe not as important. He thinks it keeps it easy for SHAC members and public to see discussions from the SHAC and to be able to review and understand them which is very important for future reference. It is what he is used to, discussions are the most interesting. Questioned that if details are to be provided in the staff reports to the Board what is different? He has strong reservations about having a summary without important discussion details. Concerned that the technical comments from SHAC members and public which may not necessarily create action items but are important and educational. i.e., some of the environmental considerations won't be there. The details may be important in the future, hopes Board, SHAC and public is interested in getting info. and getting educated and developing info. to sustainably manage groundwater and continue to expand their understanding of the science and politics of it. Detailed minutes can help expand awareness even if about items not voted on. He strongly suggests including as much info. as possible and is hoping that Board, SHAC and public continue to study the discussions.

Parsley: Questioned whether the detail in the staff report would suffice for Brobeck as it takes an extensive amount of hours for staff to prepare the summaries. Suggested that if it is important to certain SHAC individuals maybe they volunteer to create a detailed product.

Sohnrey: Feels the minutes are way more extensive than any others he has seen, and that it is ok to have an abbreviated version to be cognizant of staff time.

Smith: Is ok with trying action minutes to see how it works and realizes it does take a great deal of time. Thinks the SHAC and Management Committee is adjusting without a facilitator but will miss what they've had.

Dawson: Has concerns about the Board taking the SHACs opinions into account even less if moving ahead if detail in the minutes isn't provided and also doesn't think the dictation would work. Would be reassured in moving to action minutes if staff provided more explanation to the Board on discussion details i.e., about dissention of group on certain matters during the Board meetings. Likes the idea of being able to submit a dissenting opinion report to the Board.

Geopp: Action minutes are great but were biased in past more detail is preferred.

Markey: Ok with action minutes given that the staff report to Board would capture details and discussion points on recommendations.

Management Committee Comments:

- Staff can provide only action minutes
- Staff time requirements to create same level of detail are very extensive
- Staff reports to the Board be somewhat between a summary version of the discussions and a dictation of the discussions but centered on recommendations to the Board and would include an overview of the recommendation topic and then areas of agreement and disagreement and the recordings online would have all detail.
- Many committees have shifted to action minutes is it recommended for Board Secretaries by the California Special District Association.
- Perhaps a SHAC appointed Secretary could volunteer to create more detail if desired by the whole
- Dictation options are still time intensive for review edits.
- MC realizes that timing of final minutes was a reported issue by some members.
- All SHAC members can also speak at GSA Board meetings independently of the group.
- In past staff reports to the Board would call out the results of the vote and would refer to the meeting summaries because there was so much detail, this new approach to highlight the discussion related to recommendations would actually just focus the detail of recommendations in the staff report to the Board and could be a better approach to meet the desires of some of the SHAC members.
- Additional technical background info. could be provided as correspondence to the Board if not captured in the action minutes or staff reports.

Public comments:

- Appreciation for richness of discussion being captured in minutes. The group serves vital role in bringing in perspectives and the details are important as it eliminates points of views and the back and forth of what the recommendations will be. It is important to see the thinking that came into the discussions. Agrees the transcribing could be hard. If not, all discussions are captured, maybe the majority opinion can be included in the staff report. Proponents and opponents should have opportunity to write their own reports about sensitive decisions.
- Some public members are not knowledgeable about some topics and terminology and public access to more detail is better, also likes idea of majority and minority opinions being submitted.

Item 3 - Attachment 2

Vina Groundwater Sustainability Agency ~~Stakeholder~~ Advisory Committee Charter

(~~version~~Version approved: 11/18/20 with draft revisions 4/23/22)

Purpose: The purpose of the Stakeholder Advisory Committee (SHAC) is to provide input and recommendations to the Groundwater Sustainability Agency (GSA) Board of Directors on groundwater sustainability plan development and implementation. The intent of the SHAC is to provide community perspective and participation in Sustainable Groundwater Management Act (SGMA) implementation. The SHAC will review and/or provide recommendations to the GSA Board on groundwater-related issues that may include:

- Development, adoption, amendment of the GSP
- Sustainability goals and objectives
- Best management practices
- Monitoring programs
- Annual work plans and reports (including mandatory 5-year milestone reports)
- Modeling scenarios
- Inter-basin coordination activities
- Projects and management actions to achieve sustainability
- Community outreach
- Local regulations to implement SGMA
- Fee proposals
- Other

The SHAC will not be involved in the GSA's day to day operations, such as contracting, budgeting, etc.

Brown Act, Open Process, and Conflicts of Interest

All meetings of the SHAC are open to the public. The GSA will announce SHAC meetings through its regular communication channels.

SHAC meetings are subject to the Brown Act. The SHAC shall adhere to the schedule adopted by the GSA Board for meetings and adopt a schedule and physical location for regular meetings. Regular meetings may be cancelled by the Management Committee due to the anticipated lack of a quorum or lack of business to be addressed. ~~and~~ Meeting agendas shall be posted in accordance with the Brown Act. Under extenuating circumstances that may preclude the SHAC from holding in-person meetings, the SHAC may consider offering a video-conferencing option. However, all attempts will be made to hold in-person meetings, particularly when substantive discussion and formal recommendations are being considered by the SHAC.

All SHAC meetings shall provide for public comment in accordance with the Brown Act, including non-agenda public comment and public comment on individual agenda items. Speakers will generally be limited to 3 minutes, but time may be adjusted based upon meeting circumstances. As needed, time limits may be placed on public comments to ensure the SHAC is reasonably able to address all agenda items during the course of the meeting. Special and emergency meetings need not provide for non-agenda public comment, but such comment may be allowed in the SHAC's discretion. Members of the SHAC are subject to all applicable conflict of interest laws including Government Code section 1090 and the California Political Reform Act. The Board shall adopt a conflict of interest code for the SHAC.

Roles and Responsibilities

GSA Board of Directors

The Board commits to the value of the SHAC and will consider SHAC recommendations when making its policy decisions.

Stakeholder Advisory Committee

The role and responsibility of the SHAC is to solicit and incorporate community and stakeholder interests into recommendations on SGMA implementation in the Vina subbasin for the Board to consider in its decision-making process.

The criteria for SHAC members are to:

- Serve as a strong, effective advocate for the interest group represented
- Work collaboratively with others
- Commit time needed for ongoing discussions
- Collectively reflect diversity of interests

As part of membership, members agree to:

- Arrive at each meeting fully prepared to discuss the issues on the agenda. Preparation may include reviewing meeting summaries, technical information, and draft documents distributed in advance of each meeting.
- Present their constituent members' views on the issues being discussed and be willing to engage in respectful, constructive dialogue with other members of the group.
- Develop a problem-solving approach in which they consider the interests and viewpoints of all group members, in addition to their own.
- Keep their constituencies informed about the deliberations and actively seek their constituents' input.
- When desired, submit agenda items to the Management Committee at least 5 business days before the meeting takes place to ensure the Committee is able to consider inclusion on the SHAC meeting agenda. If agenda topic(s) are submitted less than 5 days prior to a SHAC meeting, the topic(s) will be considered for the subsequent meeting's agenda.

Management Committee

- Administer the SHAC.

- Maintain a current roster of SHAC members.
- Work with GSA Board to fill SHAC vacancies, as needed.
- Prepare agendas for SHAC meetings.
- Notice all meetings in accordance with the Brown Act.
- Provide at least one staff member for all meetings, record meetings minutes and post them on the website, and develop and distribute -action minutes meeting summaries.
- Work with SHAC and GSA Board to develop annual workplan and schedule for SHAC meetings.
- Facilitate the process of incorporating SHAC recommendations into Board packets.
- Provide options and ensure records for AC 1234 Ethics Training and Brown Act Training for SHAC members.
- Maintain a record of all meeting materials.

SHAC Officers

The SHAC will elect a Chair and Vice Chair at the first regular meeting of each year. If either position becomes vacant before the year ends, another election will be held as soon as it is reasonably possible to fill the vacant position. In the absence of both the Chair and Vice-Chair, the SHAC shall elect a Chair to preside at the current meeting.

Facilitator

The Chair shall call regular meetings to order and attend and preside over meetings. The Vice Chair shall take on the duties of the Chair if the Chair is absent or if the Chair's position is vacant until another election is held.

Officers may resign at any time with written notice. Officers may be removed and replaced at any time, with or without cause, by a majority vote of the SHAC or supermajority vote of the GSA Board. In the event that any non at-large SHAC member officer is removed by their respective organization, that officer position shall become vacant.

The chair should attempt As resources allow, a third-party facilitator may provide impartial facilitation services for SHAC meetings to .The facilitator's primary responsibility is to ensure an open process where all member interests are heard and thoughtfully considered. To this end, the facilitator works on behalf of the process and the members contributing to SHAC efforts. Chair Specific responsibilities responsibilities are to: include:

- Support the Management Committee in developing and distributing SHAC agendas and relevant materials.
- Advocate for a fair, effective, and credible process, but remain impartial with respect to the outcome of the deliberations. To plan and run meetings in accordance to the governing document.
- To ensure matters are dealt with in an orderly, efficient manner.
- Advocate for a fair, effective, and credible process, but remain impartial and objective with respect to the outcome of the deliberations and decisions made.
- Apply collaborative, mutual-gain negotiation methods that foster openness and identify areas of preliminary and final consensus agreement for advice and recommendations to the Board.

- In the absence of consensus, help identify areas of agreement and disagreement.
- Check in with members as needed to ensure all issues are identified and explored.
- Coordinate with Management Committee to ensure accurate, impartial documentation of meetings and agreements (i.e. action minutes)~~meeting summaries and recommendation reports~~).
- Ensure all members uphold the tenets of the charter and -address conflicts within the committee.

Membership

Composition of the SHAC is intended to represent the beneficial uses and users of groundwater identified in SGMA. SHAC members may not serve concurrently on the GSA Board. Members must live or work with in the Vina subbasin or represent an organization with a presence in the Vina subbasin. The GSA Board will appoint ~~a~~ representatives to the SHAC, for a total not to exceed 10 members. The following represents ~~a draft, proposed list of possible~~ SHAC representation:

- Cal Water (1)
- CSU Chico (1)
- Butte College (1)
- Agricultural groundwater users (3)
- At-large domestic well users (2)
- At-large environmental representative (1)
- At-large business representative (1)

The GSA Board may appoint other interests representing beneficial users and uses of groundwater as per Water Code Section 10723.3.

Member Appointment

The GSA Board will appoint At-large members to fill SHAC seats. Interested individuals from the community or organizations may apply to the GSA Board, designating in the application the seat that the applicant would intend to fill. The GSA Board encourages candidates with experience and familiarity with groundwater and its management. The GSA Board will also give preference to applicants who have the backing of multiple organizations or individuals and/or have experience working with diverse community-based groups.

Application Timeline

The GSA Board will establish a timeline and process for appointment of the initial ~~SHGAC~~ following GSA formation. In subsequent years, applicants will submit an application for vacant seats. The GSA will post applications on its website.

Stakeholder Advisory Committee Member Terms

SHAC member seats are 4-year terms. SHAC members are not term-limited. However, each term SHAC members must resubmit an application to the GSA Board. SHAC members serve at the will of the GSA Board and may be removed by the Board with or without cause upon a super majority vote by the Board. SHAC members may also be removed from the Committee at such time as they no longer meet

the membership requirements or for failure to attend three consecutive meetings unless there are extenuating circumstances as determined by the GSA Board.

Decision Making and Governing Board Consideration

Meetings

A quorum, defined as the majority of seated members is required to hold a meeting or make any decisions. All meetings shall be conducted pursuant to Rosenburgs's Rules of Order. Motions can be made and seconded by SHAC members with time then made available for public comment and discussion amongst members and before voting occurs.

Voting

Each SHAC member will have one vote. An affirmative vote by the majority of SHAC members in attendance will be required to approve any item.

Board Recommendations

To inform GSA Board decision-making, the ~~Management Committee SHAC~~ will provide written staff reports to the GSA Board ~~written including SHAC recommendations and a summary of the related discussion points regarding the recommendations. that will be included in Management Committee reports.~~ The staff recommendations reports for SHAC recommendations will also identify areas of agreement and disagreement amongst SHAC members by name and the number of SHAC members in support or opposition to inform GSA Board decision-making. The SHAC will strive for consensus when possible, but reaching consensus is not necessary. Consensus means that everyone can at least live with a recommendation. ~~When unable to reach consensus on recommendations, the SHAC will outline the areas in which it does not agree, providing some explanation to inform GSA Board decision-making. A quorum is required when making decisions including, but not limited to, recommendations to the GSA Board, which is defined as the majority of seated members, regardless of the number of SHAC members in attendance.~~ Pursuant to GSA Board direction, the Management Committee will develop the annual work plan and schedule for SHAC meetings. The SHAC will adopt a charter describing its purpose, operating principles and ground rules that will be confirmed by the GSA Board of Directors. The GSA Board will consider SHAC recommendations when making decisions. If ~~the~~ at GSA Board does not agree with the recommendations of the SHAC, the GSA Board shall state the reasons for its decision. The Management Committee ~~in coordination with the Facilitator, if applicable,~~ develops action minutes, provides a record of the meetings on the website and provides a staff report to the GSA Board as described above. ~~meeting notes memorializing discussion points, agreements, the range of opinions when consensus is not achieved, action items and next steps. Meeting notes will capture the names and number of SHAC members in support or opposition when making decisions including, but not limited to, recommendations to the Vina GSA Board.~~ Following SHAC meetings, action minutes will be developed by the meeting notes will be distributed to the SHAC for review and comments after the Management Committee's initial review. ~~The Management Committee in coordination with the Facilitator, if applicable, incorporates into the meeting notes any and all comments received by SHAC members and prepares a draft final version for final review and for approval at the subsequent SHAC meeting. The Management Committee/Facilitator then distributes the final, approve meeting notes to the SHAC. The~~

final version of the ~~action minutes meeting notes~~ will also be ~~provided to the used by the Management Committee to develop staff reports to the~~ Vina GSA board.

Process Agreements and Ground Rules

To conduct a successful collaborative process, all SHAC members will work together to create a constructive, problem solving environment. To this end, all members agree to the following process agreements which the SHAC will use, and to ground rules which will guide individual and group behavior.

Process Agreements

- ✓ Everyone agrees to negotiate in good faith. All participants agree to participate in decision making, to act in good faith in all aspects of this effort and to communicate their interests during meetings. Good faith also requires that members not make commitments they do not intend to follow through with, and that members act consistently in the meetings and in other forums where the issues under discussion in these meetings are also being discussed.
- ✓ Everyone agrees to address the issues and concerns of the participants. Everyone who is joining in the SHAC is doing so because s/he has a stake in the issue at hand. For the process to be successful, all the members agree to validate the issues and concerns of the other members and strive to reach an agreement that takes all the issues under consideration. Disagreements will be viewed as problems to be solved, rather than battles to be won.
- ✓ Everyone agrees to inform and seek input from their constituents about the outcome of the facilitated discussions. To the extent possible, scheduling will allow for members to inform and seek input from their constituents, and others about discussions.
- ✓ Everyone agrees that members can meet with other organizational or interest group members in accordance with the Brown Act. SHAC members may find it helpful to meet with other organizations or interest group members and to consult with constituents outside of the meeting so the member is better able to communicate community concerns on the issues at hand.
- ✓ Everyone agrees to attend all the meetings to the extent possible. Continuity of the conversations and building trust are critical to the success of the Advisory Committee. Members are encouraged to turn off cell phones and focus on the issue at hand. GSA staff or the facilitator will coordinate the meeting schedule.

Ground Rules

- ✓ Use Common Conversational Courtesy: Treat each other with mutual respect as you discuss and deliberate groundwater issues.
- ✓ All Ideas and Points of View Have Value: The goal is to achieve understanding. Simply listen, you do not have to agree. If you hear something you do not agree with or you think is "silly" or "wrong," please remember that the purpose of the forum is to share ideas.

- ✓ Be Honest, Fair, and as Candid as Possible: Put your interests forward, help others understand you and listen actively in order to understand others.
- ✓ Avoid Editorials: It will be tempting to analyze the motives of others or offer editorial comments. Please talk about your own ideas and thoughts. Avoid commenting on why you believe another participant thinks something.
- ✓ Honor Time, Be Concise and Share the Air: Help ensure an inclusive discussion by being cognizant of time constraints, stating your views clearly and concisely, and sharing the air so others can participate as well.
- ✓ Think Innovatively and Welcome New Ideas: Creative thinking and problem solving are essential to success. “Climb out of the box” and attempt to think about the problem in a new way.
- ✓ Invite Humor and Good Will: Don’t hesitate to bring levity and humor to the process when warranted, as this often helps collaborative discussions.

Amendments

The SHAC can recommend future changes to the charter. The Board may amend the charter when needed using its decision-making procedure.



Vina
Groundwater Sustainability Agency
Stakeholder Advisory Committee Meeting

Agenda Item: 4

Subject: GSA Administration and Financing

Contact: Kamie Loeser

Meeting Date: 4-27-22

Regular Agenda

Department Summary:

Initial funding for the Vina GSA was provided through a GSP grant awarded by the DWR and through in-kind contributions of Member Agencies. As per the Joint Powers Agreement (JPA 15.1), in subsequent years and as needed, the Agency may be funded through additional voluntary contributions by Members or as otherwise provided by SGMA. The JPA also requires that the GSA Board adopt a budget for the Agency for the ensuing fiscal year (JPA 15.2) and that the Board also work on the development, adoption, and long-term funding plan to cover the operating and administrative expenses of the Agency (JPA 15.3).

At its 4/20/22 meeting, the Vina GSA Board received an introduction from the Management Committee on the future administration and financing of the Vina GSA. The Board was provided information on the following:

1. An overview of the administrative and technical needs of the GSA
2. List of administration and professional services and operating expenses
3. Summary of general administrative functions
3. Description of professional services
4. List of general supplies and expenses, with example budget categories
5. Options for GSA "staffing"
6. Overview of the types of financing/revenue options

The Management Committee suggested that the Board form an Ad-Hoc Committee to discuss future Vina GSA administration and financing options. As a stakeholder representative Committee, the Board requested that the SHAC serve as the Ad-Hoc Committee for this purpose.

Staff will provide a presentation and overview of administrative functions for ongoing Vina GSA operations to the SHAC. The discussion will include the current roles and responsibilities of member agency staff as well as anticipated needs for ongoing management of the GSA, such as staff, technical consultants and data management, public outreach and education, legal and other administrative services. Potential financing/revenue options associated with GSA administration and operations will also be presented for discussion and possible recommendations to the Board.

Fiscal Impact: Unknown

Staff Recommendation: That the SHAC provide comments and possible recommendations to the Board.